



ELECTRICAL EQUIPMENT SAFETY SYSTEM (EESS)

Re: Glue guns

We understand that your business or your clients may supply this type of equipment. This notice contains vital information that the regulatory requirements of glue guns have changed and may result in the need for you to take further action.

From 30 June 2018, glue guns will be re-classified, moving from “In-Scope” electrical equipment risk level 1 to level 3 under the [Electrical Equipment Safety System \(EESS\)](#) in participating jurisdictions.

The following table shows the basic requirements that are applicable.

Product type	Prior 30 June 2018	From 30 June 2018
	In-Scope Level 1	In-Scope Level 3
<u>Glue guns</u>	<ul style="list-style-type: none">• The product type and brand must be linked to the registered responsible supplier in the EESS national database; and• be marked with the Regulatory Compliance Mark (RCM).	<ul style="list-style-type: none">• The product must have a valid Certificate of Conformity showing the product complies with the relevant Australian Standard AS/NZS 60335.2.45; and• The brand and model/s must be registered to the responsible supplier in the EESS national database; and• be marked with the Regulatory Compliance Mark (RCM).

To further clarify these requirements, please find enclosed for your convenience a frequently asked questions (FAQ) notice which may be of assistance.

Should you require further information relating to the certification and registration process, please email your enquiry to EESSAdmin@oir.qld.gov.au.

Yours sincerely,

EESS Admin
Electrical Safety Office, Queensland



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FAQs on glue guns

1. Does this apply to you?

If the glue guns you sell fits within the definitions below, then you need to take action as outlined herein:

Regulatory definition of night lights

The standard AS/NSZ 4417.2 defines electric glue gun under section B.2.64 as:

Glue Gun

Is an electrical appliance that—

- (a) is a household type;*
- (b) is hand held*
- (c) is for melting and applying sticks of solid adhesive;*

but does not include—

- (d) a glue gun promoted exclusively to industry*

Class specification:

AS/NZS 60335.2.45



2. Are you the Responsible Supplier of electrical equipment in Australia or New Zealand?

A responsible supplier in the Electrical Equipment Safety System (EESS) is an Australian or New Zealand importer or on-shore manufacturer of In-Scope electrical equipment.

If you are the importer or on-shore manufacturer of the In-Scope electrical equipment, you are required to ensure that the:-

Level 3 in-scope electrical equipment:

- is electrically safe and meets the [relevant standard](#); and
- is marked with the Regulatory Compliance Mark (RCM) in accordance with the requirements under AS/NZS 4417.1; and
- has a valid Australian or New Zealand issued [Certificate of Conformity](#); and
- you are registered in the national EESS database as a Responsible supplier; and
- level 3 electrical equipment you are manufacturing or importing is registered and linked to you.

Level 2 In-scope electrical equipment:

- is electrically safe and meets the [relevant standard](#); and
- is marked with the Regulatory Compliance Mark (RCM) in accordance with the requirements under AS/NZS 4417.1; and
- a [compliance folder](#) must be kept and made available, upon request, within 10 days; and



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- you are registered in the national EESS database as a responsible supplier; and
- level 2 electrical equipment you are manufacturing or importing is registered and linked to you.

Level 1 In-scope electrical equipment:

- is electrically safe and meets the [relevant standard](#); and
- is marked with the Regulatory Compliance Mark (RCM) in accordance with the requirements under AS/NZS 4417.1; and
- documentary evidence, in English, must be kept to show that the item meets the relevant standard at the time the item was either manufactured or imported;¹ and
- you are registered in the national EESS database as a Responsible Supplier;
- you may optionally register level 1 electrical equipment in the national EESS database.

For more information on how to register as responsible supplier and link products to you, please refer to the [EESS Applicant's Guide](#).

3. What is the RCM mark?



Regulatory Compliance Mark (RCM) to be used in accordance with the requirements under AS/NZS 4417.1

Responsible Suppliers are given a copy of AS/NZS 4417.1 when they register on the [National Database](#) as it includes the correct specification and proportions of the RCM.

4. Are you a wholesaler/retailer of electrical equipment?

If you are a wholesaler/retailer of In-Scope electrical equipment, but not the importer or on-shore manufacturer, the following applies:

- you must not sell the electrical equipment unless it is marked with the Regulatory Compliance Mark (RCM);² and
- you must verify with your supplier that the electrical equipment has been sourced from the registered responsible supplier of that equipment.

5. Need a valid Certificate of Conformity?

A [Certificate of Conformity](#) is issued by either a state electrical safety regulator or an independent certifier which is accredited under the Queensland Recognised External Certificate Scheme (RECS).³

Queensland RECS accredited certifiers are:

- Certification Body Australia (CBA)
- EESS Conformity Certification Services
- Global-Mark Pty Ltd
- UL International New Zealand Limited
- SAA Approvals Pty Ltd

6. Need help?

For further information in meeting the requirements of the Electrical Equipment Safety System, review the information under the EESS tab on the ERAC website – www.erac.gov.au or call the EESS information line on 1300 362 128.

¹ This evidence must be kept by the responsible supplier for a period of five (5) years from the day the item is last manufactured or imported by the responsible supplier.

² If the electrical equipment is not marked with the RCM, the responsible supplier will need to have formal approval from the regulator to use an alternate mark.

³ Certificates issued under New South Wales, Fair Trading, Recognised External Approval Schemes (REAS) are recognised in Queensland for New South Wales declared articles.